

Volunteer Role Description - Lawrence Room

Role title:	Museum Outreach Volunteer
Where:	Lawrence Room, Girton College
When:	Work at prearranged times for visits
Expected commitment:	c.1hr per month as determined by consultation between volunteer and Lawrence Room Volunteer Coordinator.
Duration:	1 academic year in 1 st instance
Accountable to:	Lawrence Room Volunteer Coordinator

Role summary:

Curate openings and encourage interaction with Girton's own small antiquities museum, the Lawrence Room. This collection includes archaeology and furniture tied to the history of the College, and unusual antiquities from all over the globe, including the unique portrait mummy of Hermione Grammatike (c.1st cent. CE).

<https://www.girton.cam.ac.uk/about-girton/art-artefacts/lawrence-room>

Join a squad of student volunteers running monthly openings for the College community, facilitating family-friendly openings/running family-friendly events in February and May half-term holidays, and curating one-off openings by request.

Main duties and responsibilities

1. Open room
2. Supervise visitors and ensure room capacity is not exceeded
3. Lock up room when visit complete
4. Other duties as needed to run family-friendly openings.

Requirements

Willingness/availability to undertake training as appropriate for role

Ability to work unsupervised or as part of a team

Excellent attention to detail

Good communication skills

Good English skills

Skills you will develop

Practical experience of working within a small museum environment, including:

- Experience of maintaining environment and security
- An understanding of museum procedures and policies
- Communication skills for a variety of audiences
- Encouragement to develop website and visitor resources

Contact details

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